

The Financial Aid Office, 627 West Battle Street, Talladega, AL 35160 Fax: (256) 761-6462

What is verification?

Your Free Application for Federal Student Aid (FAFSA) was selected for “Verification” by the U.S. Department of Education. Verification is the confirmation through documentation that the information provided on your FAFSA is correct. The U.S. Department of Education requires colleges to verify the information reported by students and/or parent(s) on the FAFSA.

Instructions

- Complete all sections of this worksheet. Write “0” for any income not received and “N/A” for sections that do not apply.
- **Submit a copy of the 2016 IRS Tax Return Transcript, for you and your spouse (if married) or for your parent(s) (if dependent).**
- **Submit this completed form, along with the required financial documents to the address, or fax number listed at the top of the page.**
- Documents must be submitted within 14 days of the initial request to avoid a significant delay in processing and disbursing your financial aid to your student account. We will notify you if additional information is needed. This process takes 4 weeks to complete, so prompt attention to this request is essential for the timely processing of your financial aid.

1. Student Information: Please print neatly in dark ink.

Student’s Name: _____ Student ID# _____

Student’s Email Address: _____ Cell#: _____

2. 2016 Household Information – List yourself first regardless of where you live. List others as they apply:

1. **DEPENDENT STUDENTS INCLUDE:** Yourself; your Parents (biological or adoptive), if they are living together, regardless of marital status or gender. This may include a step-parent if your parent is remarried, **EVEN IF YOU DO NOT LIVE WITH YOUR PARENTS.** Other dependent children of your parent(s) or any other people, if they now live with your parent(s), and your parent(s) will support more than half time between July 1, 2018 – June 30, 2019.
2. **INDEPENDENT STUDENTS INCLUDE:** Yourself; spouse (if married and not separated), your dependent children or any other people, if they now live with you, and you will support more than half time between July 1, 2018 – June 30, 2019.

Check here and attach a separate sheet with dependents name if more space is needed.

Full Name	Age	Relationship to Student	Name of College
		SELF	Talladega College

3. SNAP Benefits: Did you or any person in the above household receive benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as the Food Stamps Program) at any time in 2016 or 2017? Yes No

If yes, list the name of each person who received this benefit: _____

4. Child support Paid: Complete this section if you, your spouse or one of your parents PAID child support in 2016. (Attach a separate sheet if additional space is needed).

Name of Person in the Household who PAID child Support	Name of Person to Whom child support was PAID (not in household)	Name of Child for Whom Child support was Paid (not in the household)	Age of Child	Amount of Child Support PAID in 2016

5. 2016 TAX AND INCOME INFORMATION

- If you filed a 2016 IRS Tax Return, you can return to your 2018-2019 FAFSA, select ‘make a correction’, and use the IRS Data Retrieval Tool (DRT) to transfer your 2016 IRS Tax Return information into your FAFSA. If you cannot use the DRT, you will need to submit a copy of your 2016 IRS Tax Return Transcript to the Financial Aid Office.
- If you used the DRT and then made changes to the information, on the FAFSA, you will be required to submit a copy of your 2016 IRS Tax Return Transcript.
- If you or your parent filed a foreign Tax Return: Submit a signed and dated copy of the tax return to the financial aid office. The tax return must be translated into ENGLISH. If you earned income in a country that does not require you to file, submit a statement of income for 2016.

To request an IRS Tax Return Transcript, go online at www.irs.gov/individuals/order-a-transcript ; or call 800-908-9946.

2016 Tax and Income Information. Review each statement and choose the one that best fits your situation. Answer for both student and spouse or parent (if dependent):				Student	Parent/Spouse
a. I did not work or I have no earned income from working in 2015. No required documentation.				<input type="checkbox"/>	<input type="checkbox"/>
b. I worked in 2015, but did not file taxes. If you worked but did not file taxes, please complete the table below and attach a copy of a W2 from each job worked during 2015. You must also provide verification of non-filing by submitting an IRS Non-filers letter. Call the IRS at 1-844-545-5640 to make an appointment.				<input type="checkbox"/>	<input type="checkbox"/>
Non-filer's Name	Employer's Name	2016 Earnings	W-2 Form(s) Included		
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
c. I used the IRS Data Retrieval Tool to transfer my 2016 IRS Tax information to the FAFSA.				<input type="checkbox"/>	<input type="checkbox"/>
d. I did not use the IRS Data Retrieval Tool to transfer my IRS Tax Information to the FAFSA. Attach 2016 IRS Tax Return Transcript for student and parent (if dependent).				<input type="checkbox"/>	<input type="checkbox"/>
e. I made changes to the transferred data after using the IRS Data Retrieval Tool on my FAFSA. Attach 2016 IRS Tax Return Transcript for student and parent (if dependent).				<input type="checkbox"/>	<input type="checkbox"/>
f. I have a unique Tax Situation: <input type="checkbox"/> I filed an amended 2016 Tax Return (Provide a copy of your 2016 IRS Tax Return Transcript and your IRS Tax Return 1040X. <input type="checkbox"/> I filed a 2016 Federal Tax Extension (The Financial Aid Office will not be able to proceed with processing the student's financial aid until an actual IRS Tax Return has been filed. Please go to the Business Office to make payment arrangements). <input type="checkbox"/> I was the victim of identity Fraud				<input type="checkbox"/>	<input type="checkbox"/>

6. Other Financial Information to be Verified:

Please list dollar amounts or "0" for the following 2016 information. Answer for both student and spouse or parent (if dependent):	Student	Parent/Spouse
a. Payments to tax deferred pension and savings plan (located on W2 boxes 12a-12d, codes D,E,F,G,H, or S).	\$	\$
b. Child support received in 2016 for all children. Do not include foster or adoption payments.	\$	\$
c. Housing, food and other living allowances for military, clergy, or paid by others, including cash payments and cash value of benefits, that were received in 2016.	\$	\$
d. In-kind cash received or money paid on your behalf from in 2016.	\$	\$
e. Veteran's non-educational benefits such as disability, death pension, or dependency & indemnity compensation and/or VA Educational Work Study allowance.	\$	\$
f. f. Other untaxed income and benefits not reported, such as social security benefits, workers compensation disability, untaxed portions of health savings account from IRS Form 1040 line 25, housing, food, utilities, etc (attach a separate sheet.)	\$	\$
g. Taxable earnings from federal work study.	\$	\$

7. Signatures: Each person signing this form certifies that all information reported is complete and correct. If you purposely give false or misleading information, you may be fined, sentenced to jail, or both.

Student's Signature

Date

Parent's Signature (must be from the parent who signed the FAFSA)

Date