

TALLADEGA COLLEGE

GRADING RUBRIC: ASSESSMENT PAPER - WK#2

DANIELLE MAULDIN

<i>Content and Development</i>	(40 Points) Comments	30
<p>The following elements of the assignment are covered in a substantive way.</p> <ul style="list-style-type: none"> • Related at least one story from your past that typifies how you deal with formal, oral or written communication. • Identified at least one concept from previous/current weeks' readings that applies to oral/written communication. • Cited your readings and other resources throughout your paper. • 2-3 pages (not including title & reference page) 	<p style="color: red;">Danielle, you did a fairly good job. You must be mindful to ensure that your thoughts maintain a good flow. While you related stories, it was somewhat choppy and not easy to follow.</p> <p style="color: red;">Also, you listed two references, however, they were not cited throughout the paper. You must cite any thought or concept that is not your own.</p>	
The paper develops a central theme or idea directed toward the appropriate audience.		
Statements are stated clearly; supported by specific details, examples or analysis		
The introduction provides sufficient background on topic and includes a thesis statement. Summary conclusion of major points present.		
<i>Readability and Style</i>	(15 Points) Comments	10
The tone is appropriate to the content and assignment.	Comments above also relates to this section.	
Sentences are complete, clear, and concise.		
Sentences are well constructed, strong, and varied.		
Sentence transitions are present and maintain the flow of thought.		
<i>Mechanics</i>	(20 Points) Comments	10
The paper is laid out with effective use of headings, font styles, and white space.	Danielle, your paper contained quite a few spelling and grammatical errors. I am not sure if you uploaded a draft or failed to proofread the paper before submitting. You must be mindful to always proofread. Also, please utilize the APA resources in the class portal. The reference page was not in APA format at all.	
Proper use of grammar, punctuation, and spelling		
APA formatted title page present. Proper use of APA in-text citations and reference page is present.		
<i>Total</i>	75 Points	<u>50</u>