

SUMMARY PAPER

MGT 360

Prepare a Summary Paper on the topic of *Management and Leading*, addressing and including the following sections:

- Compare and contrast the concepts of management and leadership. Provide examples to highlight the similarities and differences between effective management and effective leadership. Clearly delineate how management impacts leadership.
- Consider charismatic, transformational, authentic perspectives on leadership. Correlate how these leadership perspectives impact management principles. Use specific examples to document your viewpoint.
- Evaluate yourself as a manager and discuss both your strengths and weaknesses. Reflect on the readings and materials presented in the module and highlight examples.
- Address your future goals as a manager and the strategies you need to employ to reach these goals.

FORMATTING THE SUMMARY PAPER

1. Must be 5-7 double-spaced pages in length and formatted according to APA style, as outlined in A Writer's Reference.
2. Must include an APA formatted cover page. Refer to the Website below:
<http://psychology.about.com/od/apastyle/ig/APA-Format-Examples/title-page.htm>
3. Must include an introductory paragraph with a succinct thesis statement.
<http://writingcenter.unc.edu/handouts/thesis-statements/>
4. The body of the paper must include the assigned content listed above including personal reflection and critical analysis in each area.
5. The paper must conclude with a restatement of the thesis and a conclusion paragraph.
6. The final page must be a Reference List that is completed according to APA style, as outlined in A Writer's Reference.

Review the examples in the link below.

<http://owl.english.purdue.edu/owl/resource/560/10/>

Writing Resources

Sample Paper - <https://owl.english.purdue.edu/owl/resource/560/18/>

In-text Citations - <https://owl.english.purdue.edu/owl/resource/560/02/>